



## **Enrolment Policy**

This is a Catholic school under the patronage of the Bishop of Cork and Ross, Dr. John Buckley.

The school has 8 mainstream teachers, 1 principal and 3 special educational teachers.

This is a mixed school where a full range of classes are taught and where pupils with special needs are also catered for.

The school depends on the grants and teacher resources provided by the Department of Education and Science and it operates within the regulations laid down by the Department.

The school follows the curricular programmes prescribed by the Department of Education and Science which may be amended from time to time in accordance with Sections 9 and 30 of the Education Act, 1998.

Within the context and parameters of Department regulations and programmes, the rights of the patron, as set out in the Education Act and the funding and resources available, the school supports the principles of:

- inclusiveness with regard to the enrolment of children with a disability or special needs
- equality of access and participation in the school
- respect for the diversity of values, beliefs, traditions, languages and the way of life in society

**Parents have a right to educate their children in the school of their choice.**

Therefore, this school has adopted the following policy:

- children must be 4 years of age before 1st September of the school year
- brothers and sisters of children already attending the school will be accepted
- children from the catchment area are always given priority
- children of past pupils are also given consideration
- children of staff members will be accommodated in the school.
- children from outside the catchment area are only accepted when places are available

**Enrolment of children with special needs:**

The Board of Management requires that the child's medical and psychological report be made available. If this report is not available the Board of Management requests that the child be assessed immediately.

- The purpose of the assessment report is to assist the school in establishing the educational and training needs of the child relevant to his/her special needs so that the school can profile the support services required.
- On receipt of the assessment, the Board will assess how the school could meet the needs specified in the report. If further resources are required, the Board will request the Department of Education and Science to provide same prior to the enrolment of the child.
- The school will meet with the parents of the child to discuss the child's needs and the school's suitability or capability in meeting those needs.
- The Board of Management may defer the enrolment of a particular child pending:
  - receipt of an assessment report
  - provision of appropriate resources by the Department of Education and Science to meet the needs specified in the Psychological Report.

**SIGNED:**

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**VIRGIL HORGAN,  
CHAIRPERSON.**

**DATED:**

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